



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	PRANABANANDA WOMEN'S COLLEGE
• Name of the Head of the institution	DR. SANTOSH KUMAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03862244551
• Mobile No:	7005749127
• Registered e-mail	pranabananda_wc@yahoo.com
• Alternate e-mail	principalpwc2021@gmail.com
• Address	LHOMITHI COLONY
• City/Town	DIMAPUR
• State/UT	NAGALAND
• Pin Code	797112
2.Institutional status	
• Type of Institution	Women
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	NAGALAND UNIVERSITY				
• Name of the IQAC Coordinator	SAURAV DOWARAH				
• Phone No.	03862244551				
• Alternate phone No.	9774479353				
• Mobile	9436074700				
• IQAC e-mail address	rimonyz000@gmail.com				
• Alternate e-mail address	pranabananda_wc@yahoo.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.pwcdimapur.com/Downloads/The-Annual-Quality-Assurance-Report-2019-2020-of-PWCollege.pdf				
4.Whether Academic Calendar prepared during the year?	No				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.28	2016	05/11/2016	04/11/2021
6.Date of Establishment of IQAC			12/11/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	N/A	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC					
9.No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been			Yes		

uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Organized numerous online Webinars.	
Organized 3 Value Education lectures.	
Conducted a seminar on Intellectual Property Rights.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To introduce Skill Based Programmes.	One MOU have been signed with Emporium Training & Consultancy Pvt. Ltd.
To Organise an Entrepreneurship Week	An Entrepreneurship Week was organised by IQAC.
To encourage the departments to conduct National/State level seminars.	One National Seminar has been organised.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2020	11/02/2020

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	2
2.Student	
2.1 Number of students during the year	613
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	10
2.3 Number of outgoing/ final year students during the year	315
3.Academic	
3.1 Number of full time teachers during the year	31
3.2 Number of Sanctioned posts during the year	33
4.Institution	
4.1 Total number of Classrooms and Seminar halls	32
4.2 Total expenditure excluding salary during the year (INR in lakhs)	67.46
4.3 Total number of computers on campus for academic purposes	34

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As being an affiliated college, the college follows the Curriculum planned and designed by the University (Nagaland University).

For the effective delivery of the curriculum, at the beginning of every academic session, the Principal, Vice-Principal, senior faculty members along with the IQAC Coordinator take initiative to:

- Prepare Academic/Event Calender of the college keeping

conformity with the Academic Calender of the affiliated university.

- Prepare Holiday List.
- Publish Prospectus and Syllabus.
- Prepare Class Routine.
- Form functionaries like Committees, Cells & Unions with members from faculty & students.

Students are provided with Prospectus during admission and all information are communicated through Notifications, Display in the Notice Board and Circulars in the Class room.

For effective execution of the curriculum, lectures by faculty members are planned to be integrated with reading materials, group discussion, assignments, presentations, seminars/webinar and workshops. Use of audio-visual aids and electronic gadgets supplement the class room teaching.

Committees and Cells of the college assist in organizing co-curricular activities, orientation programmes etc. to support and enrich the curriculum.

The year 2020, being a COVID-19 Pandemic Year and as the time schedule of the events (both Academic and Co-curricular) could not be conducted as the college could not adhere to a fixed academic plan. Moreover, most of the correspondences were done through online mode with a short notice. Therefore, many notifications were not printed out and hence not documented.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation (CIE). The Head of the Institution along with the senior teaching faculty and IQAC Coordinator prepare the Academic Calendar of the college in conformity with the Academic Calendar of the affiliated university. The Academic Calendar includes Continuous Internal Evaluation (CIE). Lists of major events, holiday list as well.

The year 2020, being a COVID-19 Pandemic Year, and the time schedule of the events could not be ascertained, the college could not adhere to a fixed academic plan.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates issues relevant to Gender, Human Values

and Sustainability through Co-Curricular Activities which are carried out by various functionaries of the college.

As a part of Self-defence and Self-respect the Women Empowerment Cell of the College carried out training programme for students in collaboration with *Faith in Action Taekwondo*, Dimapur.

In observation of *International Women's Day, 9th March 2020*, the Women Empowerment Cell organized programme with special guests.

The ECO Club of the college observed *Environment Day on 5th June 2021* and organized online *Poster Completion*. Sensitizing programme on *e-Waste Management* was conducted on *27th September 2021* by the ECO Club.

To safeguard *Human Values* support students from all aspects the Students' Grievance Cell is created. The cell address the issues related to the Students' Grievance as and when reported.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://web.pwcdimapur.com/feedback-2/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
740	
2.1.1.1 - Number of sanctioned seats during the year	
1380	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	

The Institution assesses the learning levels of the students through semester exam, assignments, presentation, etc. on regular basis. The Institution also organizes online classes separately for both advanced learners and slow learners during off Period. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the departments for the slow learners. The institute organizes special programs for the students both for advance learner & slow learners. There are also special program organised for E-Waste Management awareness and campaign. The college also have ROCC for Commerce students to equipped them for CAT (Certificate in Accounting Technicians) and enable them for self employment.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
613	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

The Institutions provide platform for participative learning to the students. Moreover, projects, field-works, seminars, excursions, NSS etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Desktop, Laptop, Projector, Internal connectivity, Printer, Scanner, Pen drive, Microphones, WIFI, Audio system, Digital Library, OPA C with advanced search facility, E-Journals, E-books, Modern web based system delivery and discovery provisions of E-resources(ENLIST of INFLIBNET) are now available in the college Library Serer.

E-Resources and Technique used

OPEC with advanced search facility -Modern Web based system delivery and discovery provisions of E-resources are available in the college library.

E-Journals and E-books are available in the college library.

Administrative and Academic activities are also greatly facilitated by active use of Google drive /Google docs/Google forms are sharing resources and collaborative learning.

Usually on line meeting platform are used for different purposes such as Zoom, Meet, and CISCO WebEx.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the Internal Assessment, Rules of Nagaland University are followed with 10 Marks for assignment/project and 20 marks for unit test. Continuous Internal Assessment valuation of students is done by the faculty members through innovative teaching pedagogues and techniques. The college strictly monitors the attendance of the students and the admit card is provided to the students for End-Semester examinations provided they fulfilled the required minimum attendance.

Internal assessment and End Term Semester examination held once a academic session. All the Examination held through online mode only.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Usually, there are no grievances relating to the performance of the students in the Internal Examination. However, if any grievances or issues are brought by the students, relating to their Internal Assessment, there is a Student's Grievance Cell in the Institution. This Cell is composed mainly of senior teachers of the college. As and when, such issues arise relating to the students internal assessment, the cell calls upon the aggrieved students to appear before the cell. In such interaction, the Student's grievances are heard by the cell and appropriate decisions are taken, which are binding and final upon the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.pwcdimapur.com/Committee.aspx#

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabi that is clearly publicized through its website. The syllabus of each programme provides clear information about the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation.. Each programme provides the students to opt from courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields.

Course outcome of different subjects

A course outline is a document laid down for the benefits of students and instructors. Through a course outline, students stand informed about the materials they will engage and what is expected of them; also works as a reference for the instructors and also provides information to others about the course. The courses offered by social sciences and humanities and commerce are listed below:

Department of Economics:

The course on economic program is designed to ensure that the students understand general economic concepts, Indian economy, monetary and financial marketing and markets, are well aware with the microeconomics, macroeconomic systems, analyze and solve complex economic system, functions of a complicated modern economic system, able to forecast the future courses of changes and development through their knowledge and programmes set by the governments.

Department of English:

The course on English is designed to inculcate in the students, creativity in thinking, writing and theoretical and communication skills. It also instills the knowledge of literary studies and it's various genres, styles and variations. The course includes studies

on history of English literature, comparative studies of English literature, poetry, drama and communication skills as well as the literary writings in the state context.

Department of Education:

Course on Education includes the basic study of education such as sociological, philosophical and psychological foundations of education, pedagogy, the educational system of India both in past and modern, the technology applied in educational process, curriculum, development, counseling etc. The entity of this course is to embed the role and importance of education in social change, culture and the techniques utilizes in educating the masses of different fields and areas.

Department of Political Science:

The course on Political Science includes studies on various topics- from local to national to international politics, comparative studies of different political system of different countries. It includes basic concept of political theory, political thoughts of both Indian and western thinkers, the public policy making, the Indian political system and the international politics.

Department of History:

The course of History introduces the students to Indian History from pre-historic period to Mauryan period, further to Post-Mauryan period. The course also touches upon the world history, such as history of America, Europe and East Asia, history of Northeast India with special reference to the political history and history of Christianity in Nagaland, Indian Nationalism and an Introduction to Archeology.

Department of Sociology:

Under the sociology course, students are introduced to various sociological concepts and theories to understand social phenomena or society, contemporary social issues and challenges. They are also taught to develop critical thinking and analytical skills to understand social phenomena, as well as develop capacity and ability to use social scientific research methods to study the various aspects of society.

Department of Commerce:

The course on commerce covers diverse areas namely accounting in finance, principles of management, Indian banking system,, business economics, commercial law, cost accounting, auditing, general English etc. The course is designed specifically to build leaders in finance and business sector managing and making optimum usage of the available means and resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid and end semester exam, assignment, presentation etc. These are also evaluated by the feedback of the parents, the teachers. In the process, a core committee headed by a senior teachers which includes the Dept. Heads. The core committee will conduct internal meetings with every department to ascertain content and pedagogical changes required based on their past experiences on meeting the objectives of the courses and also the programme outcomes. Each of the departments will conduct their internal meetings in revising the courses of their respective departments indicating the changes in contents, credits and pedagogy. At the beginning of every semester, the concerned department under the Department Head will review and endorse the course outlines before it is circulated to the students. The Institution evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through semester examination, assignment, presentation, viva-voce examination etc. These are also evaluated by the feedback got by the students, the parents, the teachers, the employees and the alumni.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
315	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://pwcdimapur.com/student-satisfaction-survey/	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Pranabananda Women's College situated in Lhomthi colony ,Dimapur, Nagaland has been functioning for the past 30 years with the motto: "Lead us from darkness the light" And with the vision: "Holistic education for the empowerment of women". During the past two years when the world was in a state of chaos because of pandemic and humanity was put to test, Pranabananda Women's College under the guidance of the Heads of the Institution and with the initiative of the National Service Scheme cell of the college. The entire college joined hands together to carry out social/ extension programmes to contribute to society in whatever way possible and to create among the students the feelings of oneness, love and care and most importantly social- responsibility.

Some of the extension activities done by NSS during the academic year 2021 were

1. The students extended their service to the victims whose houses were gutted with fire on 26th Feb 2021 at Sham Bazaar, Signal Basti, Dimapur: Nagaland. The NSS took the initiative to provide help through relief funds in the form of basic requirements such as household items and groceries.
2. Pranabananda Women's college being all Girls College has always extended within the aim and vision to empower women in different fields and to choose professions without being gender biased. The NSS organized capacity building on 8th March 2021 to celebrate the International Womens Day. As it was not possible for formal program and to adhere to the SOP,

the students handed out gifts hampers to the female traffic police personnel's in some major traffic junctions in Dimapur town. This activity was initiated to show them that they are examples to younger girls of society and to show that no profession is gender biased if we have the zeal and determination.

3. The student and teachers visited an underprivileged school located at Kacharigaon, Phirema. The school is run by Madam Avero who tries to provide basic education to children from the donations she revives for the children who are unable to pay the monthly fees. The college donated stationeries, books, masks, sanitizers and also took time to spread awareness of Covid -19.
4. Acknowledging the work done by our doctors during the pandemic, the students took to pay their respect to the doctors within the state for which the students visited the CMO'S OFFICE Dimapur, Nagaland on Doctor's Day I, e. 1st July 2021. The students spend some time with the CMO, DEPUTY CMO and other doctors on duty sharing their thought about the present situation and appreciating the services of doctors all over the world. The students also handed gift hampers to them as a token of love and appreciation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has twenty four (24) Classrooms, comprising of twelve (12) large classrooms with seating capacity of one hundred ten (110) students, twelve (12) medium size classrooms with seating capacity of twenty (20) students. All the classrooms are furnished with whiteboards for clear visibility as well as for clean and dust free classrooms. Eight (8) classrooms are facilitated with LCD Projectors for power point presentation. The college also have a spacious teachers common room with specific departmental cubical. The college also has a seminar hall with seating capacity of sixty (60) participants. All the faculties' uses of two desktop computers at the teacher's common room for emergency works. Moreover, all the faculties also use personal laptops for power point presentation in

the class.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages cultural activities, games and sports in every possible ways. Most of the college cultural functions are conducted at the College Auditorium but occasionally the college basketball court is also used for cultural events when the numbers of participants are more.

For games and sports, the college even though with space constrain has tried to utilize the college campus at its optimum for facilitating games and sports. The college has a basketball court, volleyball court and outdoor badminton court for outdoor games. On the other hand, for indoor games the college have table tennis room, indoor game room with carom board, Chess, Chinese checker etc. the college auditorium is also used for Taekwondo class and also serves as Yoga Centre for yoga class.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13190908.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System (ILMS) is in process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.75

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1036

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has sufficient number of computers with Internet and Wi-Fi connection. The students as well as the faculty members have the liberty to utilize these facilities as per the rules and regulations of the institution. The office as well as the Library computers are provided LAN facility and are installed with

appropriate software. The faculty members are provided with laptop from the UGC funds as per teaching tools. Apart from that three more computers has been installed in both commerce and arts staff rooms so that all faculties can use it for there institutional purposes and they can access the free Wi-Fi in the staff rooms as we have installed Jio-Fiber in both the staff rooms. Now, even the students of our institution can access the free Wi-Fi which has been provided in our college campus. The Library has an IT Zone for accessing e-resources for students and teachers separately. The library is automated with SOUL Software. Regarding ICT infrastructure, the college has sufficient number of computers with high end configuration. All the computers are on LAN to share internet facility. Sufficient numbers of computers are installed in our Computer Lab Room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**131.91**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there is an established system and procedures for maintaining and utilizing physical, academic and support facilities, viz., Library, Sports Ground, Computers, Class rooms etc. In this regard, there is an Infrastructure Development Committee (IDC) which is composed of the Top Management and few Senior Teachers. From time to time, this committee sits together and plans out new construction activities in the institution as well as decides on maintenance and renovation activities of the institution. Inputs are sought from the institution's official contractor and the necessary budget allocation for existing and new construction activities are decided upon in such meetings. After that, the decisions of the IDC are put before the Governing Body of the College for Final Approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

509

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

509

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
09	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
00	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
00	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)	

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a dynamic policy regarding the participation of students in extra and Co - curricular activities. For this Purpose various Committees are constituted under teacher in - charge along with the student leaders, chalks out its, list of activities to be implemented in the academic year by following the academic calendar. For different Committees and Cells of the College, Student leaders are represented. In the field of administration, no students are represented as it is wholly managed by the top management including the principal. In extra - curricular activities specially for cultural and sports programme, the students take the lead.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Pranabananda Women's College is under process. However, the present Alumni Association is well functional. The office bearers of the Alumni Association visit the college from time to time and interact with the IAQC and the management. In such meetings, the office bearers of the Alumni Association bring out certain proposals regarding the welfare of the institution. For example they interact with the present students and give counseling to the select students regarding their career development. No significant contribution has been donated by the Alumni Association to the college in the year 2020 due to pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Keeping the Vision and Mission statements of our institution in mind, the College Leadership has taken a number of steps for fulfillment of its vision and mission statements. A number of committees have been constituted under the leadership of the Principal. Regular meetings and periodical assessments are conducted by the committees from time to time and the reports are forwarded to the IQAC for record keeping. The management follows participative procedure to ensure that policies for all academic matters are in accordance with the mission of the institution. The college follows decentralize Governance even to the bottom level which helps the institution to accomplish the vision and its mission. The perspective plans are formulated by the IQAC after which it is forwarded to the Governing Body for its final approval. While preparing the perspective plan, the IQAC sees to it that such plans and policies are in conformity with the vision and mission of the institution. Moreover, when crucial strategies and plans needs to be prepared, the HOD's views and suggestions are taken into account and basing on the outcome of such interactions, final decision is taken by the institution's leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The top management gives complete operational autonomy to the Principal and the IQAC in the matter of organizing Extra-Curricular activities in the institution. As a case study, in the year 2020-2021, the IQAC decided to organize a host of Online/Offline activities for its Faculty members and the student community. In this aspect, the IQAC approached the top management the permission to conduct a series of Value Education lectures from eminent spiritual personalities from all over the world. The management after going through the suggestions of the IQAC, gave its feedback to go ahead with the lecture series and infact suggested the names of certain Resource persons for the Value Education series lectures. Apart from that, the top management contacted various spiritual

personalities and requested them to be a part of our Value Education lectures. This case study clearly amplifies decentralization and participative management in practice in our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the strategic plan of the institution for the year 2020-2021 is to apply for ISO recognition. In this regard, the IQAC and the senior teachers had a series of meetings among themselves as well with the Management. Various faculty members have given their opinions and suggestions in this regard. Inputs and suggestions were also solicited from the top management. The top management from their personal and professional contacts gave the IQAC, the information as to the process of ISO recognition. Basing on that information, the IQAC prepared the necessary paper work for ISO and submitted to the designated office for its processing. After a period of few weeks and certain clarification from the ISO service organization, the institution was awarded ISO recognition.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the apex in the organizational structure is the structure is the Secretary and Joint Secretary. The Secretary and Joint Secretary jointly proposes the major policy decisions and action plans to the Governing Body. The Governing Body then deliberates and discuss upon the Board's decision which is usually arrived by consensus to the faculty and other stakeholders of the institution for the necessary feedback. Taking the feedbacks into account, the top management

given an opportunity to every stakeholder of institution to participate in the decision making process of the institution.

Internal Organizational Structure

Governing Body

Secretary

Principal

Department

Administrative Department

Academic

Faculty Heads

Head Assistant

Faculties
Assistant

Teaching Staff

Office

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Many welfare schemes are available for teaching and non-teaching staff such as Employment Provident Fund, Gratuity, Casual Leave, Maternity Leave, Basic Medical Aid, UGC related welfare such as special bonus for lower grades during festivals, residential facilities for Principal, Librarian, Peon and Chowkidars (Gate Keepers).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****01**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****10**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In the college, the performance of the teaching and non-teaching staff is measured against factors like subject knowledge, quality and quantity of output, initiative, leadership abilities, behaviour, supervision, dependability, co-operation, judgement and versatility. The assessment is confined to past as well as potential performance also.

These factors are appropriately captured through informal performance test and observation and through Annual Confidential Records. In the informal performance test the teachers are tested on the basis of their knowledge and skills. The other method is preparation of a report in the form of Annual Confidential Report (ACR) which record ratings with respect to the following items like attendance, self-expression, team work, leadership, initiative, technical and reasoning ability, originality and resourcefulness. Feedback to the assesses is given only incase of adverse entry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a mechanism of internal audit. The internal audit is conducted by a CA appointed by the Management who is responsible for the entire internal audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Effective use of available resources is ensured through proper system. The budget is prepared on yearly basis by the Accounts Department. The institution has adequate budgetary provisions for academic and administrative activities. First of all demand in writing is submitted by respective HOD's. The Principal scrutinizes the demands and grants permission to invite quotations. The administrative staff of the college submits the Statement of Expenditures incurred on a monthly basis. For proper utilization of the funds, we have monitoring committees for purchase and maintenance. For effective monitoring and efficient use of grants provided by the UGC for construction, the Building Committee scrutinizes and sanctions the proposed projects. There is a complete transparency in the policies of allocation and utilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two contribution IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes are -

1. Organizing regular Human Values lectures from eminent spiritual personalities.
2. Regular organizing Departmental online/offline programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To continuously review the teaching-learning process, regular departmental meetings are held. Reports of the outcomes in such meetings are communicated to the Principal for appraisal.

- Principal, Vice-Principal along with the Examination Committee monitors the performance for the various departments regarding the examination results.
- Examination Committee prepares the class routine at the beginning of every academic year in compliance with the credit point given by the University, viz., 1 Credit point = 1 hour in a week.
- Class representatives bring it to the notice of the HOD if any difficulty is encountered by them in the Teaching-Learning aspect.
- Regarding the outcome from such reviews, considerable improvements can be seen in the Teaching-Learning aspect.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.pwcdimapur.com/naac.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the programme	Period	Participants	
		Male	Female
1) Lecture on women empowerment:- Topic "System of Knowledge, Subjugation and Women Emancipation" organised by IQAC, Pranabananda Women College Dimapur.	22nd June 2019	10	600
Resource Person: Dr. Wulunir Tzudir Associate Professor Amity Institute of English Studies and Research, Amity University, Noida, UP.			
2) Self- Defense Training (Taekwondo)	2019	0	20

Pranabananda Women College has been successfully playing a proactive role towards gender equity and sensitization of girl students towards gender issues and safety by means of providing various facilities and amenities, conducting awareness programme on health, violence against women, legal awareness about women's rights etc so that our girl students become more confident and independent and to ensure that no girl is left behind to reach her full potential.

Specific facilities provided for women in terms of:

- Safety and security:

The institution provides safe defense training to the girls in collaboration with 'Faith in Action', a Taekwondo training Centre based in Dimapur. Many of our girls were trained at least in basic self-defence technique. Some of them have attained Black Belt 1st Dan. During 6th Faith in Action in open Taekwondo Championship, 2019, our girls have won ten medals - 1 Gold, 1 Silver and 8 Bronze. We also won Bronze medal in 3rd North East Pencake Silat Championship 2020.

- Counselling:

The institution counselling team prioritize the specific needs of the girls by focusing on the interlinked areas to tackle some of the most pressing challenges girls face. We provide counselling on reproductive health issue including pregnancy and care HIV/AIDS and STI prevention, menstrual and hygiene. Experts are invited periodically to give an awareness lecture or talk on reproductive health issues. Specific counselling to certain target groups are also given priorities. Both group and individual are given.

- Common Room:

The institution maintained a well furnished common room for rest and

recreation for the students. The common room is provided with attached washroom, water purifier, sanitary napkin vending machine, table tennis board etc.

File Description	Documents
Annual gender sensitization action plan	<p><u>Pranabananda Women College has been successfully playing a proactive role towards gender equity and sensitization of girl students towards gender issues and safety by means of providing various facilities and amenities, conducting awareness programme on health, violence against women, legal awareness about women's rights etc so that our girl students become more confident and independent and to ensure that no girl is left behind to reach her full potential.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>The institution provides safe defense training to the girls in collaboration with 'Faith in Action', a Taekwondo training Centre based in Dimapur. Many of our girls were trained at least in basic self-defence technique. Some of them have attained Black Belt 1st Dan. During 6th Faith in Action in open Taekwondo Championship, 2019, our girls have won ten medals - 1 Gold, 1 Silver and 8 Bronze. We also won Bronze medal in 3rd North East Pencake Silat Championship 2020. The institution counselling team prioritize the specific needs of the girls by focusing on the interlinked areas to tackle some of the most pressing challenges girls face. We provide counselling on reproductive health issue including pregnancy and care HIV/AIDS and STI prevention, menstrual and hygiene. Experts are invited periodically to give an awareness lecture or talk on reproductive health issues. Specific counselling to certain target groups are also given priorities. Both group and individual are given. The institution maintained a well furnished common room for rest and</u></p>

recreation for the students. The common room is provided with attached washroom, water purifier, sanitary napkin vending machine, table tennis board etc.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste not only effect the aesthetic beauty of the campus but cause pollution of air, water and soil in order to maintained a health and sustainable environment the institution takes a few steps toward the proper management and disposal of waste

- Solid waste management:**

The institution generates heaps of biodegradable waste mostly in the form of tree droppings (dry leaves) and garden waste. For the proper disposal of these wastes the institution has created waste treatment plant in which these biodegradable wastes are converted into Compost. The Compost is used for manuring the soil particularly the garden inside the campus. Students are also engaged in making this Compost as well. It is made a part of their practical class for Environmental studies.

- E-waste management:**

E-waste generation is minimal in the campus. For the proper of disposal of E-waste the institution has signed MOU with the Hulladek Recycling Private Limited, Kolkata. The firm e-CIRCLE licensed under Government of Nagaland is authorized as partner for collection and storage of E-waste in Nagaland

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Geo tagged photograph attached in other relevant information column.
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural Day:

The institution set up a Cultural Committee whose main function is preservation of culture and promotion of cultural harmony. The institution caters to students belonging to diverse social, cultural, economic, religious background. They belong to diverse ethnic and linguistic groups. Though the majority of the students are tribal there are many non-tribal as well. The institution observed cultural day as an important annual event. It celebrates the multi culture identity of the institution. Cultural programme are organized where students belonging to different ethnic groups participate and present their traditional dance, folk song, folk lore etc. Both the students and teachers dressed up in their traditional attire. The multi traditional costume witnessed on this day reflects the beautiful cultural mosaic of Pranabananda Women College. It represents a beautiful mosaic of cultural diversity and harmony. The objective of organizing such cultural programme is also to promote awareness about other's culture and develop a sense of respect and tolerance towards own culture as well as of the others.

Admission:

Admission of student is purely based on academic criteria. The institution admits students irrespective of their community, ethnicity, language, religion, caste, race, region etc. No special privilege is given to any student on the basis of their community or religious consideration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

One of the best practices of the institution is value education. The objective of this practice is to inculcate value in the students in order to make them a responsible citizen of the nation. It aims to nurture young mind to develop into a citizen with a deep sense of social responsibility. As a part of creating awareness about our rights duties responsibilities of citizens enshrined in the Constitution, the institution observed Constitution Day or Samvidhan Divas on 26th November as an annual event. Special talk or lectures are organized on fundamental rights and duties enshrined in our

Constitution. Students as well as teachers presents a papers related to the issues. Extempore speech and quiz competition on Indian Constitution are also organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to pandemic the institution was not able to celebrate most of the national and international commemorative days, events in the year 2020. Some few events and commemorative days celebrated in the year 2019 and 2020.

- Republic Day 26th January 2019 and 2020.
- International Women Day 8th March 2019 and 2020.
- World Environment Day 5th June 2019.

- Independence Day 15th August 2019 and 20220

the fact that the college admits a large number of weak students, majority of the students in the classrooms are composed of weak students. In order to keep the pace with the weak students, the teacher had to precede the course and teach at a slower pace. However, for the brighter students, the pace of the course and teachings are found to be too slow and monotonous. As such, the teachers have to strike a fine balance while teaching in the classrooms composed of wide academic disparities. Constant monitoring of the students sometimes proves to be too taxing on the teachers. As a result, some teachers suffer from burnout syndromes. The resources required is dedication, patience and determination on the part of teachers which are provided constantly, driven by the philosophy behind the institution's goals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Value Education

Goal:

- *To inculcate value.*
- *To nurture the spirit of giving and sharing.*
- *Promoting sense of social responsibilities.*
- *Building leadership qualities.*
- *Development of well balanced personality.*

The content:

The core objective of this institution is preparing and nurturing the young girl students to become a complete women or whole person. To achieve this vision the mission of the institution is to impart holistic education for the empowerment of women with great emphasis

on inculcating value to nurture the growth of well balanced personality.

The institution caters to girl student from all over state from varying socio-economic background. A large number of students come from the remote part of Nagaland due to lack of quality educational opportunity in their area. As such most of them are away from home. Majority of these girl students either stay in a private hostel or in a rented house. Thus many students are free from constant parental monitoring. Moreover the situation further aggravated by the fact that most of them comes from poor economic background. Free from parental control, weak financial situation, facing the challenges of living in city makes them vulnerable to value crisis ridden situation. To curb this disturbing trend the college initiated value based programme as a part of the co-curricular activities. The purpose of this programme is nurturing the young mind to develop a deep sense of social responsibilities and meet the future challenges successfully.

The Practice:

The institution organized various programmes and activities under value education programmes:

- Value education class

Two classes in a month are allotted for value education. Topic related with ethics and social values are open for discussion. It also focuses on the issues and problems generally faced by the girl students and means and ways to tackle the problem. Attendance is mandatory for the students.

- Group counselling:-

Group counselling conducted for some target group.

- Personality development class.
- Annual charity day programme:-

As a part of inculcating value among the students the institution organised a yearly Charity Day. The students and staff donated both in cash and kinds. The proceeds from the cash donation and sales of donated goods are donated to orphanages in and around Dimapur city as a part of our Community Outreach Programmes. Funds were also raised by the students by opening food stalls as well. The

initiatives are taken mostly by the students. The main objective of this programme is to inculcate the values and spirit of giving and sharing with our less privileged fellow beings.

- Community outreach programme:-

As a part of Community Outreach Programme the students pay a visit to orphanages in and around Dimapur city. They help out at orphanage like - cleaning, washing, bathing, spend time with the inmates etc. Students also carried out cleanliness drive in a selected localities and churches.

Evidence of success:-

The evidence of success is shown by increasing participation of students in the programmes and activities conducted under value education programme. The initiatives for most of the programme are taken by the students, it also help in shaping leadership qualities in them. Many academically weak and passive students taking up a leading role is also observed. It give them a platform for discover their leadership qualities thereby building up their confidence and self-esteem. The spirit of giving and sharing also developed among the students which are also reflected in the increasing amount of fund raised during Charity Day over the year. The outcome of this programmes are also reflected in the absence of suicide, depression or mental illness, scandals, immoral activities and anti-social behaviours among the students.

- Problems Encountered and Resources Required:-

Due to subjective nature of the programme the faculty in-charge of the programmes especially in counselling area sometimes moves beyond empathy and get emotionally attached with the client's personal issues. If timely intervention is not taken, they suffer from burned out syndrome which is too taxing on the faculty members. Resource requires is sincerity, cooperation and enthusiasm on the path of teachers, management and students towards making the programme are success.

2. TITLE: Educational Opportunities to Academically weak students

GOAL:-

- To facilitate weak and under privilege student access to higher education.

THE CONTEXT:

Many institutions being faced with competition are compelled to give priority to academically bright students during college admissions. In the process, the academically weak students are left out and most of them end up in non-reputed colleges or give up further studies. In this process, many promising students are denied the opportunities to fulfill their desired goals and be a pillar of the society. The institution believes that academically weak students do not remain weak throughout. There is a possibility that there are weak areas which needed attention, which if tended, can make the students fare much better. As such, weak students do not remain weak throughout nor academically strong students do not remain strong throughout. Various factors in the academic history can improve or denigrate the academic performance of the students. Educational institution plays a vital role in mentoring students to improve the weak and on the other hand, nurture and further improve the academically strong students. From this perspective, the colleges adopted a policy of admitting any students irrespective of their past educational standard offering them another opportunity to excel themselves.

THE PRACTICE:

The institution vision is to provide the weak and the under privileged, particularly women to have access to higher education in order to equip them with life skills to face the challenges of the modern world. With this aim, during admission, there is no cut-off mark for admission except Honours papers which is mandatory to follow the minimum criteria prescribed by the University. As such, many students with poor academic record get the opportunity to study in the college to pursue higher studies. In the post admission, one month after the session started, every department assesses the quality standards and potential of the students. Assessment is done through academic performances like Class Test, Participation and response during Teaching-Learning process. Once the students who need extra attention and efforts are identified, intensive tutoring and remedial coaching classes are conducted for them. Non-serious students with potentialities are given motivational counseling for academic improvements. Each department constantly monitors the performance of the students. Even guardian/parents are made to be involved in order to create a conducive study atmosphere at home by making them sign an undertaking that they will make efforts to help

their wards by cooperating with the institute's efforts.

EVIDENCE OF SUCCESS:

The practice has seen the college churn out thousands of graduates out of academically weak students who hardly qualified or met the criteria for pursuing higher education. The college has equipped them with at least a degree which has opened to them an avenue of employment. The evidence of success of this practice is also revealed by the number of average and below average students securing 1st and 2nd divisions and some University topper in various disciplines.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

This practice is however challenging in its application due to the wide academic disparities among the students. Going by the fact, that the college admits a large number of weak students, majority of the students in the class rooms are composed of weak students. In order to keep the pace with the weak students, the teachers had to precede the course and teach at a slower pace. However, for the bright students, the pace of the course and teaching are found to be too slow and monotonous. As such, the teachers have to strike a fine balance while teaching in the class rooms composed of wide academic disparities. Constant monitoring of the students sometimes proves to be too taxing on the teachers. As a result, some teachers suffer from work overload and burnout syndromes. The resources required is dedication, patience and determination on the part of teachers which are provided constantly, driven by the philosophy behind the institution's goals.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Pranabananda Women's College, Dimapur, Nagaland has played an exemplary role in providing educational opportunities to the underprivileged Naga tribal and non-tribal girls in the state of Nagaland. This institution has earned the reputation of being a premiere educational institution, regarding girls education in the

field of higher education in Nagaland. It also holds the unique record of producing the highest number of women graduates in the Arts stream in the state.

This recognition is primarily achieved due to its institutional distinctiveness which is mainly because of the institution's distinct policy of giving admission to all the female students in undergraduate programs, if all the potential candidates met the minimum eligibility criteria as declared by our affiliating university. Moreover, there is no entrance test and cut-off percentage for students desiring to get admitted in the institution. As most average and below average girl students face a lot of psychological and economic pressure due to uncertainty in securing admissions as many could not get admitted to the institution of their choice, this policy of ours "First come and first serve" in giving admissions ensures justice and equity among all meritorious as well as average students seeking admission in higher educational institutions. This institutional distinctiveness of ours contributes to women empowerment and human resources amalgamation, leading to national development because in the absence of higher educational institutions denying admissions to average and below average students, naturally the girl students drop out rate will increase in higher education, which in the long run will contribute to be a hurdle in women's development and empowerment.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Training Programme for Office and Faculty members.
- FDP's will be organised.
- Short term Skill based Courses will be introduced.
- Introduction of M.Com Programme.