Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**PRANABANANDA WOMEN'S COLLEGE**
Name of the head of the Institution	**UMA BHOWMICK**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03862244551**
Mobile no.	**7005749127**
Registered Email	**pranabananda_wc@yahoo.com**
Alternate Email	**principalpwc2021@gmail.com**
Address	**LHOMITHI COLONY**
City/Town	**DIMAPUR**
State/UT	**Nagaland**
Pincode	**797112**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**SAURAV DOWARAH**
Phone no/Alternate Phone no.	**03862244551**
Mobile no.	**9774479353**
Registered Email	**rimonyz000@gmail.com**
Alternate Email	**pranabananda_wc@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.pwcdimapur.com/Downloads/AQAR-(2018-19).pdf

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.28**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**12-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Two days National Seminar on Netaji Subash Chandra Bose connection with North-East India	**28-May-2019** **2**	**400**
Interactive Session on One Hundred Fifth birth anniversary of Mahatma	**27-Apr-2019** **1**	**250**

| Gandhi, Hundred years of Jallinwala Bagh tragedy & Seventy-Five years of formation of INA, sponsorsed by MAKAIAS | | |
| Enterprenuership Week | 28-Feb-2019 5 | 242 |

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PRANABANANDA WOMEN'S COLLEGE	GRANT IN AID	STATE GOVERNMENT OF NAGALAND	2019 1	160000

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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To encourage the departments to conduct National/State level seminars.

To Organize an Entrepreneurship Week.

To introduce Skill Based Programmes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To introduce Skill Based Programmes.	One MOU have been signed with Emporium Training & Consultancy Pvt. Ltd.
To Organize an Entrepreneurship Week.	An Entrepreneurship Week was organised by IQAC.
To encourage the departments to conduct National/State level seminars.	One National Seminar has been organised.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	11-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. PLANNING: As being affiliated, the college follows the curriculum planed and designed by the University. DELIVERY AND DOCUMENTATION: At the beginning of every academic session, the college prepares the academic calendar, publishes the prospectus and syllabus, prepares class routine, details of activities and co-curricular activities, organizes orientation programmes through various committees for the effective delivery of the curriculum. Students are provided the prospectus and syllabus during admission and all these are communicated through notifications and display in the notice board, letters and circulars to all concerned for proper implementation. Lectures by faculty members are planned to be integrated with reading materials, group discussion, seminars, assignments, presentation of papers, use of audio-visual aids and electronic gadgets which supplement the classroom teaching and effective delivery of the syllabus. There are various functionaries in the form of cells and committees in the college which assist

in the effective delivery and execution of the curriculum. The college office keeps the records of every step taken by the college and documented in the form of :- a) Published items like academic calendar, syllabus and prospectus etc. b) Printed notifications and circulars.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Pradhan Mantri Kaushal Vikash Yojana	16/01/2020	300
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Archaeological Mock Trench Excavation	16
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

The feedback format is framed to cover up various aspects of the college (Infrastructure, Library, Teaching, Students requirements, Facilities etc.), so as to get a feedback that might be utilized for the overall development of the college. • A guideline is framed for the purpose • A committee of three members is constituted for feedback analysis. • The committee members sit with the collected format for analysis within a given time period as per the guidelines. • The analysis is done on the basis of seriousness of the issue, urgency of the matter and repeated suggestion/complaints. • The Committee prepares a Report which briefly points out the concerned area and gives recommendation in clear stated words. • The Report with recommendation is submitted to the Principal for necessary action. The office of the Principal takes necessary. steps (or forwards the recommendation to the Governing Body, if needed). • Thus the process is complete. In case of delay or inaction the committee may give reminder for necessary action on the recommended areas.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	350	320	299
BCom	UG	50	30	24
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	980	Nill	32	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
30	30	8	5	Nill	1
[View File of ICT Tools and resources]()					
[View File of E-resources and techniques used]()					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution has a mentoring programme for the students. It is commonly refereed as Mentor-Mentee programme. As far as possible, the institution makes an effort to include all the UG students to avail this programme. The objectives of this programme is to identify and clarify students personal and professional goals, to improve Faculty-Student relationship, to encourage the students to face challenges with greater zeal and

confidence, to help the students to get back on track when they go off-track, to give counseling to interact with students in a one to one sitting, to guide the students to choose their career path as per their interest and capabilities, to improve the quality of life of the students etc. In our institution, the mentor provides an opportunity to the students to share their issues and problems and offer advice and support in establishing their goals. The mentorship programme of our institution guides and counsels the mentees in academic, non-academic matters, including personal issues and problems to enjoy their quality of life. In particular, the programme seeks to break the invincible wall that divides the faculty and the student community. The duty of the faculty mentor is to guide and help the students in their academic related problems and to streamline them a correct career oriented path for their overall development. For this purpose, the mentors meet regularly with their assigned mentees to discuss and solve academic as well as non-academic issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
980	30	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	33	2	1	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	601	VI	02/04/2019	15/07/2019
BCom	401	IV	02/04/2019	15/07/2019
BCom	201	II	02/04/2019	15/07/2019
BA	601	VI	02/04/2019	15/07/2019
BA	401	IV	02/04/2019	15/07/2019
BA	201	II	02/04/2019	15/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Pranabananda Womens College is a college affiliated to the Nagaland University and adheres to the syllabus laid down by the Nagaland University. We follow number of guidelines and method to carry out an continuous internal evaluation system. It helps the students to understand and get proper hold of the concept individually as well. The syllabus is given to the the students in detail with proper division of the subjects with relevant topics making is easy for the

students to understand the content of the subjects. Detailed discussion of each topic is given to the students by the teachers as per the university question format which helps the students to have a clear understanding of what to expect. The institution displays and academic calendar with details regarding the internal evaluation dates. This test helps the teachers to assess the students progress an identify slow and fast learners. The assessment is unbiased and impartial and the Head of the department monitors the performance of the students and necessary feedback is given to the Principal and the concern faculty members. After the declaration of the results, the Principal conducts meetings to discuss and review the performance and improvements of the students. The institution conducts Parents-Teachers meetings to make them aware of the performance of the students and are asked and advised to take remedial measures where is necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution ensures proper time management system and follows the time line given by the University and adheres to it. The institution publishes a well structured academic calendar in the beginning of the academic year. The college carries out effective planning to stick to the academic calendar. As a result, it allows the teachers and the students to space out their programme and conduct assessment. The institution follows the pattern and marks distribution as per the format given by the University. Internal test are conducted and it is spread out evenly and properly spaced so as to avoid pressuring the students with too many examination. By following the institution academic calendar, every department creates its own inter calendar to ensure timely departmental activities and the same is followed by each teacher strictly. The topics and chapters are divided keeping the institutional calendar in mind and a proper time line is created so as to allow the students to complete the given syllabus with the scheduled time. The entire departmental activities are planned keeping in mind the institutional academic calendar, so that various departmental activities can be carried out in a smooth manner.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.pwcdimapur.com/Examination.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCOM (Hons Gen)	BCom	BCOM (Gen & Hons.)	21	8	38.10
BA (Hons Gen)	BA	BA (Gen & Hons.)	210	119	56.67
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Students Satisfaction Survey of our institution is being on process. Will be uploaded in our institutional website very soon.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	00

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
DISTRICT YOUTH PARLIAMENT	NSS	2	3
NORTH-EAST NSS FESTIVAL, ARUNACHAL PRADESH	NSS	2	10
SWACHH BHARAT ABHIYAN	NSS	3	100
CLEANLINESS DRIVE	ECO CLUB	4	92
INTERNATIONAL YOGA DAY	NYK	2	97
WORLD ENVIRONMENT DAY	NSS	3	100
POSTER CAMPAIGN COMPETITION	NSS	3	90

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	00	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
JOB PLACEMENT	MOU	YOUTH NET	Nill	09/08/2019	55
JOB PLACEMENT	INTERNSHIP	INTERNSHALA	21/05/2019	29/07/2019	15

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
INTERNSHALA	21/05/2019	INTERNSHIP	15

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
600000	545641

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4997	1015210	49	10230	5046	1025440
Reference Books	1930	35000	Nill	Nill	1930	35000
Journals	9	15680	Nill	Nill	9	15680
e-Journals	1	10000	Nill	Nill	1	10000
Library Automation	1	33708	Nill	Nill	1	33708

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	36	1	1	2	0	1	9	50	0
Added	0	0	1	1	0	0	0	8	0
Total	36	1	2	3	0	1	9	58	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
600000	545641	200000	178503

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical infrastructure of the institution like Library, Classrooms, Canteen, Common Room etc. are made available for the girl students who are enrolled in our institution. The students who enrolled to their desired courses and subjects are charged during the time of admission as recommended by the Governing Body (Constituted by the Head quarter of Bharat Sevashram Sangha, Kolkata) of the institution. Separate ad-hoc budget is prepared and allotted under different heads for expenditure. The college infrastructure and its facilities are mainly utilized by the students and faculty members and at the same time it is also made available for governmental and private institutions for conducting competitive examinations like Nagaland Public Service Commission, NET Examination, Banking Examination etc. The maintenance and the daily routine cleaning of the campus and classrooms are done with the permanent staff of the college. The Institution has sufficient number of computers with Internet and Wi-Fi connection. The students as well as the faculty members have the liberty to utilize these facilities as per the rules and regulations of the institution. The Office as well as the Library computers are provided LAN facility and are installed with appropriate software. The faculty members are provided with Laptops from the UGC funds as per teaching tools. The ICT classrooms and our web-site are maintained and updated by our registered service provider and the simple repairs like plumbing, painting, wiring etc. are done by the skilled workers hired by the college. The expenditure for all these items are done from annual allotted budget approved the Governing Body. A provision of the budget is also kept for library maintenance and for the procurement of new books by the college governing body. Separate funds are also kept aside for conducting Seminars, Workshops, Conferences and other extra-curricular activities like Inter-College Sports, debates, quiz competition etc. The income expenditure of the college are being audited by a Registered farm of C.A. in every financial year.

http://www.pwcdimapur.com/ProceduresandPolicies.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession in Tuition Fees	7	26790
Financial Support from Other Sources			

a) National	NIL	Nill	0
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Tourism and Hospitality	07/01/2019	200	PW College
Enlighting Young Minds (DISHA)	20/02/2019	195	Kaziranga University
Soft Skills Development in Front Desk	26/02/2019	210	Pinnacle Skills
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	Nill	Not Reported	Not Reported	Not Reported	Not Reported
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional	300
Cultural Amalgamation	Institutional	30

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	NIL	NIL
2019	NIL	International	Nill	Nill	NIL	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council named as Pranabananda Womens College Students Union is established with its own aims and objectives with the guidance of the institution. Few faculty members take the initiative to organize an election for the student body. Student Council is formed with the Class Representatives. The council members elect the office bearers of the Students Union through secret ballot. The Students Union actively participate in the college extra-curricular activities. Moreover, student representatives are included in various cells of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The departments of the institution are given complete academic autonomy to formulate their curriculum delivery and academic arrangements. Minor interdepartmental conflicts if any are resolved mutually without the involvement of the management. The Institution also constituted various committees to ensure each teacher is involved in the decentralized administration. Limited finances required by the department for various co-curricular and extra-curricular activities can be obtained from the college fund without the prior approval of the top management. However, in this decentralized structure, all individuals associated with the institution are accountable to the Principal. The college promotes the culture of participative management where opportunities are given to every stakeholders to participate in the decision making process of the management. The Governing Body which is the major policy and executive body has three teaching faculty as its members. In the college development board, two senior teachers are included along with the Governing Body members to look after the developmental activities of the college. The Management and the IQAC members meet regularly and work cohesion to promote quality culture for the students. A Parent-Teacher Committee is constituted in the college which organizes regular meetings, where issues and problems related to the students and college are discussed and deliberated. The teacher association as and when need arises makes periodic representation and suggestion to the governing body which facilitates the governing body members to make informed choices.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process for various programmes at entry level of graduation is decided and declared by our parent university and our institution follows the process of the university. Students fulfilling the eligibility criteria set down by the university are given admission. Direct admission is offered to students securing 1st division in Higher Secondary School Leaving Certificate Examination. Written tests are conducted by the respective

	departments for those students opting for major subjects. Before admission is offered, candidates along with their parents/guardians are made to sit for short interview with selected faculty members. The whole admission procedure is conducted under the leadership and guidance of Admission Committee.
Industry Interaction / Collaboration	The institution has a very limited scope regarding industry interaction/collaboration because of the geopolitical situation and poor industrial infrastructure in the state.
Human Resource Management	The Management looks after the most efficient utilization of Human Resources of the college. It monitors the welfare activities for the staff and ensures its implementation. The college has also an effective mechanism for assessing adequate human resource recruitment and subsequent staff recruitment. The performance of the faculty members is evaluated by effective performance appraisal method every year. Faculty development programmes are organized to update the knowledge and skills of the teachers. Suitable incentives and increments are given to the staff of the college. The college also entrusts faculties with expanded responsibilities so that they can utilize their skills to the best of their abilities.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a library committee comprising of few senior faculty members. The automation of the library is in process. Employment News, Journals and Magazines are also made available in the library. The library has an IT Zone for accessing e-resources for students and teachers separately. The library is automated with SOUL software. Regarding ICT infrastructure, the college has sufficient number of computers with high end configuration. All the computers are on LAN to share internet facility. Sufficient classrooms are installed with overhead LCD projectors. The classrooms are well ventilated, spacious well maintained rest rooms and pure drinking water facility is provided.
Research and Development	Being an institution offering only Undergraduate courses in Arts and Commerce, the institution offers very

	limited scope for research and development. However, the management encourages and promotes research culture among the faculty by supporting the respective departments in organizing workshops, seminars, conferences etc. In addition the leadership provides opportunities to its faculties for participation in outstation enrichment programmes like refresher courses and incentives are also made in the institutions budget for supporting minor faculty research projects.
Examination and Evaluation	Teachers Orientation programme is conducted in the beginning of every academic year so as to maintain fair, transparent and unbiased evaluation during internal assessment examinations of the students. The subject teachers are given the freedom to conduct test, assign marks and assess the overall performance of the students. The college holds unit tests and sessional examinations in every semester level. The process of evaluation of students for semester examinations is designed by the affiliated university. Academic performance of the students is evaluated through continuous internal evaluation and semester and examination.
Teaching and Learning	In this aspect respective departments undergo periodic self evaluation performance analysis to improve their teaching- learning process. The department plan in detail and organizes its teaching schedule. Modern educational tools are also utilized by the faculty for effective teaching and learning. Feedbacks on the evaluation of teaching are periodically conducted for the improvement of the quality of teaching and learning process. The Management ensures effective teaching learning process by recruiting well qualified teachers.
Curriculum Development	The college does not enjoy the liberty to develop and modify the curriculum. It is the prerogative of the parent university. However, to enrich the curriculum, special training are given to our girl students and legal awareness, seminars, debates, special lectures etc. are organized to enrich the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:	
E-governace area	Details
Nill	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	00

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose

funding agencies /individuals		
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Two days National Seminar on Netaji Subash Chandra Bose connection with North-East India	28/05/2019	28/05/2019	29/05/2019	400
2019	Interactive Session on One Hundred Fifth birth anniversary of Mahatma Gandhi, Hundred years of	27/04/2019	27/04/2019	27/04/2019	250

	Jallinwala Bagh tragedy Seventy-Five years of formation of INA, sponsorsed by MAKAIAS				
2019	Enterprenu ership Week	28/02/2019	28/02/2019	05/03/2019	242

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on women empowerment:- Topic: System of knowledge, subjugation and Women Emancipapion organised by IQAC. Resource Person: Dr. Wulunir Tzudir, Associate Professor, Amity Institute of English, Amity University, Noida, UP	22/06/2019	22/06/2019	600	10
Self-Defence Training (Taekwondo)	01/03/2019	31/10/2019	20	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Not Applicable.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating

							students and staff
	address locational advantages and disadva ntages	taken to engage with and contribute to local community					
Nill	Nill	Nill	Nill	00	NIL	00	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	N/A

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
CHARITY DAY:- Charity dirive conducted during Annual Charity Day of the Institution. Cash and kinds donated by the students and staff donated to Missionary of Charity, an organisation which runs a home for orphans and destitutes in Dimapur	16/03/2019	16/03/2019	1000

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Landscaping of the campus with trees and flowers. • Use of Solar Energy. • Rooftop rainwater harvesting. • Solid Waste Management (Compost). • Organises periodical Cleanliness Drive in the campus as well as its surrounding areas by the students under the supervision of the teachers.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES: 1 TITLE: Value Education GOAL:- • To inculcate value. • To nurture the spirit of giving and sharing. • Promoting sense of social responsibilities. • Building leadership qualities. • Development of well balanced personality. THE CONTENT: The core objective of this institution is preparing and nurturing the young girls students to became a complete women or whole person. To achieve this vision, the mission of the institution is to impart holistic education for the empowerment of women with great emphasis on inculcating value to nurture the growth of well balanced personality. The institution caters to girls students from all over the states from varying social-economic background. A large number of students come from the remote parts of Nagaland due to lack of quality education opportunity in their area. As such most of them are away from home. Majority of these girls students either stay in a private hostel or in a rented home. Thus, many students are free from constant parental monitoring. Moreover, the situation further

aggravated by the fact that most of them comes from poor economic background. Free from parental control, weak financial position, facing the challenges of living in the city makes them vulnerable to value crisis ridden situation. To curve this disturbing trend, the college initiated value based programme as a part of the co-curricular activities. The purpose of this programme is nurturing the young minds to develop a deep sense of social responsibility and meet the future challenges successfully. THE PRACTICE: The institution organized various programmes and activities under value education programme. • Value Education Class:- Two classes in a month are allotted for value education. Topic related with ethics and social values are open for discussion. It also focuses on the issues and problems generally faced by the girls students and means and ways to tackle the problem. Attendance is mandatory for the students. • Group Counselling:- Group Counselling conducted for some target group. • Personality Development Class. • Annual Charity Day Programme:- As a part of inculcating value among the students, the institution organize a yearly charity day. The students and staff donated both in cash and kinds. The proceeds from the cash donation and sales of donated goods are donated to orphanages in and around Dimapur city as a part of our community outreach programmes. Funds were also raised by the students by opening food stalls as well. The initiatives are taken mostly by the students. The main objective of this programme is to inculcate the values and spirit of giving and sharing with our less privileged fellow beings. • Community Outreach Programmes:- As a part of community outreach programmes, the students visit orphanages in and around Dimapur city. They help out at orphanages like cleaning, washing, bathing the inmates, spend time with the inmates etc. Students also carried out cleanliness drive in selected localities and Churches. EVIDENCE OF SUCCESS: The evidence of success is shown by increasing participation of students in the programmes and activities conducted under value education programme. The initiatives for most of the programme are taken by the students which help them in shaping their leadership qualities. Many academically weak and passive students taking up leadership roles are also observed. It gives them a platform to discover their leadership qualities thereby building up their confidence and self-esteem. The spirit of giving and sharing also developed among the students, which are reflected in the increasing amount of fund raised during charity day over the year. The outcome of this programme are also reflected in the absence of suicide, depression or mental illness, scandals, immoral activities and anti-social behavior among the students. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: Due to subjective nature of the programme, the faculty in charge of the programme, especially in counseling area sometimes moves beyond empathy and get emotionally attached with the client's personal issues. If timely intervention is not taken, they suffer from burned out syndrome which is too taxing on the faculty member. Resources requires is sincerity, cooperation and enthusiasm on the path of teachers, management and students towards making the programme successful. BEST PRACTICES: 2 TITLE: Educational Opportunities to Academically weak students GOAL:- • To facilitate weak and under privilege student access to higher education. THE CONTEXT: Many institutions being faced with competition are compelled to give priority to academically bright students during college admissions. In the process, the academically weak students are left out and most of them end up in non-reputed colleges or give up further studies. In this process, many promising students are denied the opportunities to fulfill their desired goals and be a pillar of the society. The institution believes that academically weak students do not remain weak throughout. There is a possibility that there are weak areas which needed attention, which if tended, can make the students fare much better. As such, weak students do not remain weak throughout nor academically strong students do not remain strong throughout. Various factors in the academic history can improve or denigrate the academic performance of the students. Educational institution plays a vital role in mentoring students to improve the weak and on the other hand, nurture

and further improve the academically strong students. From this perspective, the colleges adopted a policy of admitting any students irrespective of their past educational standard offering them another opportunity to excel themselves. THE PRACTICE: The institution vision is to provide the weak and the under privileged, particularly women to have access to higher education in order to equip them with life skills to face the challenges of the modern world. With this aim, during admission, there is no cut-off mark for admission except Honours papers which is mandatory to follow the minimum criteria prescribed by the University. As such, many students with poor academic record get the opportunity to study in the college to pursue higher studies. In the post admission, one month after the session started, every department assesses the quality standards and potential of the students. Assessment is done through academic performances like Class Test, Participation and response during Teaching-Learning process. Once the students who need extra attention and efforts are identified, intensive tutoring and remedial coaching classes are conducted for them. Non-serious students with potentialities are given motivational counseling for academic improvements. Each department constantly monitors the performance of the students. Even guardian/parents are made to be involved in order to create a conducive study atmosphere at home by making them sign an undertaking that they will make efforts to help their wards by cooperating with the institute's efforts. EVIDENCE OF SUCCESS: The practice has seen the college churn out thousands of graduates out of academically weak students who hardly qualified or met the criteria for pursuing higher education. The college has equipped them with at least a degree which has opened to them an avenue of employment. The evidence of success of this practice is also revealed by the number of average and below average students securing 1st and 2nd divisions and some University topper in various disciplines. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: This practice is however challenging in its application due to the wide academic disparities among the students. Going by the fact, that the college admits a large number of weak students, majority of the students in the class rooms are composed of weak students. In order to keep the pace with the weak students, the teachers had to precede the course and teach at a slower pace. However, for the bright students, the pace of the course and teaching are found to be too slow and monotonous. As such, the teachers have to strike a fine balance while teaching in the class rooms composed of wide academic disparities. Constant monitoring of the students sometimes proves to be too taxing on the teachers. As a result, some teachers suffer from work overload and burnout syndromes. The resources required is dedication, patience and determination on the part of teachers which are provided constantly, driven by the philosophy behind the institution's goals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One priority area and thrust of our institutions is to introduce various skill based courses to our students along with their regular academic curriculum so that after their graduation, they will have the right skills to get employment opportunities in various sectors. In this respect, we are moving forward with passion and commitment. Many regular programmes are being conducted in our college to orient our students towards skill development and its importance for employability. One MOU is duly signed with a reputed Skill based Training Institute which is being recognized by the State and Central Government.

Provide the weblink of the institution
http://www.pwcdimapur.com/index.aspx

8.Future Plans of Actions for Next Academic Year

In the next academic year, the college plans to organize State/National Seminars and Workshops on curriculum in various subjects. The college also proposes to introduce PG course in Sociology so as to unable the students to continue their studies in the same institution. The college also plans to introduce various Skill base courses to enhance their employment potential. Another plan of the college in the next academic year is to apply for ISO certification and to introduce Certificate of Accounting Technicians (CAT) course for our students.